

By Email

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Elizabeth Zhu

Senior Procurement Consultant
Central City Tower, 4th Floor
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Dear Elizabeth:

**Re: Lions Gate Hospital Acute Care Facility
RFQ No. A849-03RFQ**

I was retained as Fairness Monitor on this project in November 2018 to monitor the procurement process through both the RFQ and RFP phases. This is my report on the fairness of the RFQ phase.

During the course of the RFQ either I or one of my alternates reviewed the RFQ documentation and Evaluation Guidelines and attend in person or by telephone at the RFQ Introductory meeting, Evaluation Orientation session and seven meetings of the Evaluation Committee. Additionally, I was copied on all correspondence between the Contact Person and the Evaluation Committee and the Proponents. Where fairness issues arose during the process of these activities I was satisfied that they were resolved in a fair and transparent manner.

Based on the information made available to me through these activities I am satisfied with the procurement process for the RFQ phase of this Project to this point of time was carried in the fair and transparent manner without any demonstrated bias towards any one of more of the Proponents. Additionally, I found those responsible for management of the procurement process to be keenly aware of the need to abide by the terms and conditions of the RFQ and with fairness principles in general.

Respectfully submitted,



John R. Singleton, Q.C.